

Job Description for Class teacher with TLR 2

Marlborough School

Social, Emotional, Mental Health and Sensory Lead

Responsible to: Headteacher

Line Manager: Assistant Headteacher

Main purpose:

1. To carry out the duties of a schoolteacher as set out in the 'School Teachers Pay and Conditions' Document.
2. To continue to meet the required standards for Qualified Teacher Status.
3. To take a lead responsibility for an agreed Subject area
4. To lead teaching and learning across the school for Social, Emotional, Mental Health and Sensory

Key Tasks

- Plan and teach in relation to the National Curriculum and the Agreed Syllabus for Religious Education with regard for the school's aim statement, own policies and schemes of work, the teaching programme for each pupil.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge.
- Assess and record each pupil's progress systematically with reference to the schools current practice, including the social progress of each child and use the results to inform planning
- Make effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident and secure.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Evaluate own teaching critically to improve effectiveness.
- Provide reports on individual progress to the Head Teacher and parents as required
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post
- Be aware of the need to take responsibility for your own professional development
- To develop and maintain effective relationships with all stakeholders, including parents,
- To follow school policy to safeguard pupils
- To undertake any other duties commensurate with the terms and conditions for teachers as determined by the headteacher
- To take a subject lead responsibility
 - To co-ordinate and develop a long-term plan for the subject
 - To ensure that medium-term planning meets all National Curriculum requirements
 - To ensure that resources are used effectively
 - To review, monitor and evaluate current practice and provide feedback to the senior leadership team (SLT)
 - To support, motivate and advise staff and work with them to development their classroom practice
 - To disseminate information to the staff and promote staff development
 - Lead action-planning in the subject for the school improvement plan

- Maintain an up-to-date knowledge of local and national initiative
- Be responsible for the budget allocated to the subject area
- **To lead Social, Emotional, Mental Health and Sensory across the school**
 - To lead staff training including INSET days, Team Teach, outreach, and staff meetings
 - To provide support to class teams in implementing Social, Emotional, Mental Health and Sensory strategies
 - To keep up-to-date with current policy and practice in relation to Social, Emotional, Mental Health and Sensory and disseminate information as necessary
 - To monitor achievement and attainment for Social, Emotional, Mental Health and Sensory
 - To ensure students have an appropriate sensory diet in place where needed
 - To liaise and support the AHT for Behaviour
 - To liaise with OT and EP
 - To ensure EHCP provision for Social, Emotional, Mental Health and Sensory is in place and reviewed as appropriate
 - To organise interventions as appropriate
 - To report on the impact to stakeholders including governors, parents/carers and SLT
- **Middle leadership**
 - To be an active and involved member of the school and the Extended Leadership Team
 - To support the Headteacher in all matters of school policy
 - To work for the advancement and development of the whole school being particularly aware of those problems, both organisational and administrative, which might affect the daily routine
 - To show a sense of responsibility for all pupils within the school in all matters of welfare including chairing annual reviews or attending TAFs as appropriate
 - To contribute to the decision making process within the school and be actively involved in the implementation of school action plans
 - Work, where appropriate, in close co-operation with staff from other pathways
 - Anything else commensurate with the role

Both full and part time applications will be considered for this post for the right candidate.

This appointment is subject to the current conditions of employment of assistant head teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

This job description will be reviewed annually as part of the performance management review process, or more frequently if necessary. It may be amended at any time after consultation with the Head Teacher and Postholder