



Bexley Grammar School  
Danson Lane, Welling, Kent, DA16 2BL  
A Specialist Language College  
and IB World School  
Tel: 020 8304 8538

Headteacher: H.J. Gilmore

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**Premises Assistant - Full Time**  
**36 hours per week (10am-6pm), 52 weeks per annum**  
**Bexley Scale 5, point 1**  
**£29,436 per annum incl. Outer London Weighting**

*Are you practical, reliable and committed to creating a safe and welcoming environment for young people? Join the team at Bexley Grammar School, a thriving secondary school in a suburban setting with 1,500 pupils.*

#### **What we offer:**

- Competitive salary of £29,436 per annum
- Fantastic pension package in addition to salary
- Overtime opportunities available
- Supportive team and welcoming school community
- Opportunities for training and development

#### **What you'll do:**

- Help maintain and improve our school site, ensuring it's clean, safe, and well presented
- Carry out a range of maintenance and repair duties
- Support with security, health and safety, and school events
- Be a valued member of a friendly and dedicated premises team

#### **What we're looking for:**

- Someone with practical skills and a proactive attitude
- A team player who takes pride in their work
- Willingness to learn and undertake training

Bexley Grammar School is an oversubscribed, high achieving, coeducational selective school, rated as 'Outstanding' by Ofsted in October 2022. With a full complement of subject specialist teachers, a rich curriculum and a wealth of co-curricular activities, we provide an exciting and enriching educational experience for all and many opportunities for career progression in both the academic and pastoral life of the school.

Further details about the school and an application form are available on the school website ([www.bexleygs.co.uk](http://www.bexleygs.co.uk)).

Closing date for applications is **noon on Friday 10th July**. If you have received no communication from the school by Monday 13th July, please assume that on this occasion your application has been

unsuccessful. There will be a note on the 'Vacancies' page of the school website to confirm this.

*Bexley Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks, including online public searches. This post is considered to be a customer-facing position; as such it falls within scope of the Code of Practice on English language requirement for public sector workers. The school therefore has a statutory duty under Part 7 of the Immigration Act 2016 to ensure that post holders have a command of spoken English sufficient for the effective performance of the job requirements. The appropriate standards are set out in the person specification. These will be applied during the recruitment/selection and probationary stages.*