

Class Teacher Job Description

Position: Class teacher M1-M2 (Suited to ECT) – 1 year Fixed Term Contract starting 1st September 2026

Reporting to: Principal

Primary Duty:

- The teacher will:
- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Professional Duties

- Plan and deliver lessons that encourage the maximum participation and interaction of the children with careful consideration of how children learn best.
- Ensure that lessons are experiential, engaging and motivating for children.
- Organise educational visits and activities to support and enrich the learning of the pupils in the class – completing the relevant risk assessments as required.
- Provide a stimulating environment conducive to high quality learning, to nurture good habits and induce lively and enquiring minds.
- Set high expectations which inspire, challenge and motivate all pupils within an inclusive and diverse learning environment.
- Maintain professional boundaries and uphold the highest standards of conduct and confidentiality when working with pupils, families, and colleagues.
- Implement plans and keep records on children with specific educational needs. Liaise with the SENCO for support and advice.
- Allocate the work of any learning support assistants within the classroom to support particular learning needs of the children. Direct duties, which ensure the smooth organisation of the classroom.
- Support the Christian ethos of the school, take part in, and sometimes lead, acts of collective worship.
- Evaluate own teaching critically and use this to improve effectiveness, in each case having regard to all of the policies of the school and the National Curriculum and locally agreed curriculums.
- Support pupils' emotional wellbeing, personal development, and behaviour through positive relationships and effective classroom management.

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Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies.
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary.
- Promote the safeguarding of all pupils in the school.
- Work collaboratively with parents, carers, external agencies, and school staff to support the safety and welfare of children.
- Foster a culture of vigilance where children feel listened to, valued, and confident to raise concerns.

Assessments and Reporting

- Assessing, recording and reporting on the development, progress and attainment of pupils.
- Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils.
- Maintaining adequate records as required, about the children in your care.
- Communicating and consulting with the parents/guardians of pupils.
- Communicating and co-operating with external agencies.

Performance Management

- Participating in arrangements made for performance management.
- Participating in arrangements for your further training and professional development.

Staff Meetings

- Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements
- Attend INSET and other courses as directed by the Principal to further training and professional development as a Teacher.

Subject Management

- You will be expected to take responsibility for at least one curriculum area after successful completion of the ECT period.
- Revising written statements of policy and good practice annually.

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ADVENTURE

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OPENNESS

EXCELLENCE

- Assessing and evaluating existing provision and practice, promoting continuity and progress throughout the school.
- Keeping the schemes of work up-dated, with clear level indicators and markers of progress.
- Being pro-active in advising and supporting colleagues in curriculum planning and delivery.
- Keeping abreast of good practice and current requirements, disseminating relevant information to the Principal, colleagues, governors and parents, as required.
- Contributing to in-service programmes and school development work, as appropriate.
- Procuring, organising and maintaining resources, being responsible for delegated budgets.
- Monitoring the overall standards of children’s progress through work sampling, assessment data and teachers’ records.
- Being aware of planning and classroom practice in the subject throughout the school.
- Developing broad outlines of profiles of levels of attainment in the subject across the year groups in the school, whilst being actively aware of anticipated progress.
- Promoting the subject through your own good practice and enthusiasm.

This job description sets out the main duties and responsibilities of this post at the time of drafting and will be reviewed by Hope Community School and the New Generation Trustees. It cannot be read as an exhaustive list. It may be altered at any time in consultation with the post holder.

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Person Specification

<p>Qualifications and experience</p>	<ul style="list-style-type: none"> • Qualified teacher status • Degree
<p>Skills and knowledge</p>	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt teaching to meet pupils' needs • Ability to build effective working relationships with pupils and parents • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning • Strong written and verbal communication skills
<p>Personal qualities</p>	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Support of Christian values and the Christian ethos of the school

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