



Education & Skills

Training & Development

ESTD

**Level 3 Early Years
Educator (EYE)
& Off the Job
Activities Guide**

FULL & RELEVANT EARLY YEARS

LEVEL 3

EARLY YEARS EDUCATOR



- **Duration:** 18 months + 3-month End Point Assessment
- **Course value:** £7,000
- **Off-the-job time:** 370
- **Delivery:** Online delivery with observations carried out in the workplace
- **Full & Relevant for EYFS staff:child ratios.**

Early Years Educators play a key role in ensuring that young children learn and develop well and are kept healthy and safe. Our apprenticeship offers a multitude of advantages for individuals seeking to excel in the field of early childhood education. This apprenticeship provides a comprehensive and in-depth understanding of child development, pedagogical practices, and educational theories, equipping apprentices with the knowledge and skills necessary to support young learners' holistic development effectively.

Through practical experience and mentorship, apprentices gain invaluable insights into creating nurturing and stimulating learning environments tailored to children's needs and abilities. Beyond professional advancement, this apprenticeship journey fosters personal growth, nurturing essential qualities such as empathy, patience, and resilience, while positively empowering individuals on the lives of children and families.

Ultimately, the Level 3 Early Years Educator Apprenticeship serves as a transformative journey, shaping individuals into skilled and compassionate educators poised for success in the dynamic field of early childhood education. Apprentices emerge as competent and compassionate educators dedicated to providing high-quality care and education for children from birth to 5 years old, ensuring their holistic development and well-being.

*If the learner works in a setting **without** 0-2s, and does not have access to babies in the setting, they can cover the Knowledge, Skills and Behaviours (KSBs) covering the 0-8 range via taught sessions.*



FULL & RELEVANT EARLY YEARS

LEVEL 3 EARLY YEARS EDUCATOR (SEND PATHWAY)

- **Duration:** 20 months + 3-month End Point Assessment
- **Course value:** £7,000
- **Off-the-job time:** 370
- **Delivery:** Online delivery with observations carried out at the workplace
- **Full & Relevant for EYFS staff:child ratios.**



The Level 3 Early Years Educator with Special Education Needs (SEN) apprenticeship offers individuals a comprehensive foundation for excelling in childcare and early education roles, emphasising supporting children with additional needs by providing extensive training in child development, pedagogical practices, and health and safety regulations. Individuals gain practical experience in implementing the Early Years Foundation Stage (EYFS) requirements set by the government, including fostering secure attachments, facilitating language and numeracy skills development, and planning tailored activities to meet individual children's needs and interests. Additionally, apprentices learn essential behaviours such as care and compassion, teamwork, and commitment to improving children's outcomes, while promoting equality, diversity, and inclusion.

This apprenticeship equips individuals with the skills, knowledge, and certifications necessary to excel in the dynamic field of early childhood education with recognition as a SEN practitioner. Through a combination of theoretical learning, practical training, and ongoing professional development, apprentices emerge as competent and compassionate educators dedicated to providing high-quality care and education for children from birth to 5 years old, ensuring their holistic development and well-being.

*If the learner works in a setting **without** 0-2s, and does not have access to babies in the setting, they can cover the Knowledge, Skills and Behaviours (KSBs) covering the 0-8 range via taught sessions.*



Visit our website: <https://education-and-skills-td.com/>

OFF-THE-JOB TRAINING EXAMPLES FOR LEVEL 3 EARLY YEARS EDUCATOR



Total number of off-the-job training hours to be recorded: 370

Off-the-job training is defined as learning which is undertaken in addition to regular work duties and leads towards the achievement of the apprenticeship. This training takes place within the apprentice's normal (contracted) working hours. Off-the-job training must be directly relevant to the apprenticeship.

The key thing to remember is that it must be relevant to the apprenticeship. The learner will be required to document off-the-job training on a weekly basis via their OneFile account.

The funding rules state that all apprentices claiming funding for their qualification must complete off-the-job training and learning time.

Learners must be given a minimum of three hours per week, protected apprenticeship study time, to complete their written work/studies – this can be recorded as off-the-job training. The remaining hours are recorded through various skills-based activities- some of which are outlined in this document.

A Nursery Assistant completing the Level 3 Early Years Educator Apprenticeship can record a variety of off-the-job training activities that enhance their knowledge, skills, and professional practice. These activities should be directly related to child development, safeguarding, communication, and supporting children's learning and well-being.

OFF-THE-JOB TRAINING EXAMPLES FOR LEVEL 3 EARLY YEARS EDUCATOR

Below are examples of off-the-job training activities for Level 3 apprentices:

1. Child Development and Theoretical Learning

- Attending CPD on advanced child development theories and their practical application.
- Observing and assessing children's developmental milestones and creating detailed reports.
- Completing in-depth research on how children develop language, social skills, and cognitive abilities.

2. Safeguarding, Health & Safety, and Welfare

- Attending advanced safeguarding training, including dealing with complex child protection cases.
- Participating in training on safeguarding procedures, including referral processes.
- Learning about specific health needs, including allergies, asthma management, and more complex medical conditions.

3. Supporting Play, Learning, and School Readiness

- Planning and leading advanced learning activities focused on school readiness.
- Completing training on differentiation and how to adjust activities for individual needs.
- Supporting the development of language and communication through structured group play and activities.

4. Communication and Language Development

- Attending advanced communication and language development courses.
- Researching and implementing language-rich environments for children to support early language acquisition.
- Completing CPD on promoting vocabulary development through everyday interactions.

5. Behaviour Management and Emotional Well-being

- Attending CPD on managing complex behaviours and supporting children with emotional needs.
- Participating in training on trauma-informed practice and how this affects emotional development.
- Observing and reflecting on strategies for supporting children with challenging behaviours in group settings.

6. SEND (Special Educational Needs and Disabilities) Support

- Attending CPD on specialist SEND strategies for children with complex needs.
- Completing training on autism spectrum disorder (ASD), ADHD, and other SEND conditions.
- Researching best practices for supporting inclusive education in early years settings.



OFF-THE-JOB TRAINING EXAMPLES FOR LEVEL 3 EARLY YEARS EDUCATOR



Off-the-job training activities continued:

7. Parental Engagement and Partnership Working

- Attending parent partnership workshops to improve communication with parents.
- Leading parent workshops or information sessions on supporting children's development at home.
- Participating in or organising parent engagement activities, such as family days or learning sessions.

8. Supporting Outdoor Play and Physical Development

- Completing CPD on advanced outdoor learning strategies and Forest School principles.
- Planning and leading more complex outdoor activities that involve problem-solving and exploration.
- Reflecting on how to create an environment that supports physical, emotional, and social development through outdoor play.

9. Nutrition, Healthy Eating, and Self-Care Skills

- Attending training on advanced food safety and nutrition in early years.
- Researching the impact of nutrition on cognitive development and how to implement this in practice.
- Leading activities to help children develop independence in self-care skills and self-feeding.

10. Professional Reflection and Development

- Engaging in supervision and reflective practice discussions with a mentor or manager.
- Completing a professional development plan (PDP) and setting career goals.
- Participating in peer reviews and evaluating professional practice for improvement.

For both Level 2 and Level 3 apprentices, these activities should be recorded under key learning categories:

✓ Knowledge acquisition

(e.g., attending training, researching best practices).

✓ Skill development

(e.g., planning and delivering activities, supporting child development).

✓ Reflective practice

(e.g., reflecting on observations, discussing practice with mentors).