Job Description
Class Teacher

Post title	Class Teacher
Grade	MPS
Responsible to	Head Teacher

Summary of the overall purpose of the job

Through outstanding teaching, ensure that all children are educated within your class to fulfil their potential and eventually leave school fully equipped with the qualifications, skills and personal attributes to be successful in whatever they wish to do. This job description should be read alongside the range of duties of teachers set out in the annual School Teachers' Pay and Conditions Document.
Members of staff should at all times work within the framework provided by the school's policy statements and fufil general objectives of the school development plan.

Key responsibilities and objectives of the job

Main Responsibilities:

- To plan and deliver consistently good (or better) lessons
- To take full responsibility for leading and managing significant aspects of the school, under the overall direction of the Head Teacher
- To carry out teaching duties, as required, in accordance with the schools schemes of work and the National Curriculum.

Developing Positive and Professional relationships:

- Take responsibility for a class of children determined on an annual basis by the Head Teacher and in accordance with the duties listed below
- Have high expectations of pupils including a commitment to ensuring that they can achieve their full educational potential and to establish fair, respectful, trusting, supportive and constructive relationships with them
- Communicate effectively with pupils, colleagues and parents
- Communicate promptly and effectively with parents, conveying timely and relevant information about attainment, objectives, progress and well-being
- Have a commitment to collaboration and co-operative working
- Work as a team member and identify apportunities for working with colleagues, managing their work where appropriate and sharing the development of effective practice with them

Teaching & Learning

- To prepare and review, annually, learning and teaching development plans and policies, which support the school development priorities
- To ensure that achievement data is collected and used effectively to raise standards of learning and teaching
- In collaboration with SLT, to ensure that the systems in place for assessment, including daily Assessment for Learning (AfL) , Assessing Pupil Progress and teachers' use of these systems, has a direct impact on raising standards in the classroom
- To monitor and review the quality of learning and teaching, ensuring that pupils make progress which is at least good

- To plan and work with Support staff
- To demonstrate good practice and to support all teaching staff to develop their skills further
- To inspire, motivate and influence staff and pupils, being instrumental in developing and maintaining the highest standards of learning, teaching and pupil behavior
- To be instrumental in developing a stimulating and engaging curriculum for all pupils
- To be aware of new initiatives in the teaching and learning and to utilise these as appropriate within the classroom
- To promote good practice in learning and teaching within the school
- To ensure that agreed policies and procedures for learning and teaching are implemented
- To carry out teaching duties, as agreed with the Head Teacher
- Working with the teachers in planning the delivery of the curriculum, including developing schemes of work and long & medium term plans
- Support learning and teaching in the setting, monitoring and attainment of learning targets

Monitoring, Assessment, Recording, Reporting

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- mark and monitor pupils' work and set targets for progress
- assess and record pupils' progress systematically and keep digital records
- check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- prepare and present informative reports to parents

Curriculum Development

- Have lead responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and / or maintenance contribute to the whole school's planning activities

General Responsibilities

- To support and promote the school's ethos, aims and core values to promote the welfare, progress and continued development of the school and its children
- Seek to involve parents in the educational life of their child/children
- To collaborate in the evaluation of the effectiveness of the school's policies
- Meet obligations with respect to the school's system of performance management and commitment to the continued professional learning of all staff
- To promote equal opportunities in the school and to strongly believe that every child can succeed
- To actively promote the aims and ethos of the school
- Be aware of and comply with policies and procedures relating to child protection, equal opportunities, health and safety and security, confidentiality and data protection; reporting all concerns to an appropriate person
- Carry out all duties with regard to the school's policies and codes of conduct
- Set high expectations of conduct, whilst acting as a good role model for others.
- Ensure that output and quality of work is of a high standard and complies with current legislation / standards.
- To support the school's commitment to the continued professional learning of all staff
- To undertake any additional duties as may reasonably required by the Head Teacher

NB: This job description reflects the core activities of the role and as the school and the post-holder develop there will inevitably be changes in the emphasis of duties. It is expected that the post-holder recognise this and adopt a flexible approach to work and be willing to participate in training.

If changes to the job become significant, the job description should be reviewed formally by the post-holder and line manager.

Person specification

Criteria	ESSENTIAL	DESIRABLE	HOW IDENTIFIED AND ASSESSED AP Application AS Assessment I Interview P Presentation R References
Education/qualification and training			
• Qualified Teacher status	E		AP
• Evidence of continuous INSET and commitment to further professional development		D	AP
Knowledge/skills			
The Class Teacher should have knowledge and understanding of:			
• the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);	E		AP/I
• statutory National Curriculum requirements at the appropriate key stage; the monitoring, assessment, recording and reporting of pupils' progress;	E		AP/I
• the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection;the positive links necessary within school and with all its stakeholders;	E		AP/I
• effective teaching and learning styles	E		AP/I
In addition, the Class Teacher might also have			AP/I
• knowledge and understanding of: the preparation and administration of statutory National Curriculum tests;		D	AP/I
The Class Teacher will be able to			
• promote the school's aims positively and use effective strategies to monitor motivation and morale	E		AP/I
• Develop good personal relationships within a team	E		AP/I
• Establish and develop close relationships with parents, governors and the community	E		AP/I
• Develop strategies for creating community links	E		AP/I
Experience			
• Experience of teaching at Key Stages EYFS, 1 or 2	E		AP/I
• Experience of teaching across the whole Primary age range; working in partnership with parent		D	AP/I
Personal characteristics/other requirements			
• Approachable and Empathic	E		AP/I
• Committed and Resourceful	E		AP/I
• Patient and organised	E		AP/I
• Enthusiastic	E		AP/I