

**MARLBOROUGH SCHOOL**  
**JOB DESCRIPTION**

**Class Teacher for students with complex needs – ASD, SLD, PMLD**

Responsible to: Headteacher

Line Manager: Deputy Headteacher/Assistant Headteacher

**Main purpose:**

1. To carry out the duties of a schoolteacher as set out in the 'School Teachers Pay and Conditions' Document.
2. To continue to meet the required standards for Qualified Teacher Status.
3. To take a lead responsibility for the an agreed Subject area

**Key Tasks**

- Plan and teach in relation to the National Curriculum and the Agreed Syllabus for Religious Education with regard for the school's aim statement, own policies and schemes of work, the teaching programme for each pupil.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge.
- Assess and record each pupil's progress systematically with reference to the schools current practice, including the social progress of each child and use the results to inform planning
- Make effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident and secure.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Evaluate own teaching critically to improve effectiveness.
- Provide reports on individual progress to the Head Teacher and parents as required
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post
- Be aware of the need to take responsibility for your own professional development

- To develop and maintain effective relationships with all stakeholders, including parents, governors, local authority and other bodies outside the school
- To follow school policy to safeguard pupils
- To take a subject lead responsibility
  - *To co-ordinate and develop a long-term plan for the subject*
  - *To ensure that medium-term planning meets all National Curriculum requirements*
  - *To ensure that resources are used effectively*
  - *To review, monitor and evaluate current practice and provide feedback to the senior leadership team (SLT)*
  - *To support, motivate and advise staff and work with them to development their classroom practice*
  - *To disseminate information to the staff and promote staff development*
  - *Lead action-planning in the subject for the school improvement plan*
  - *Maintain an up-to-date knowledge of local and national initiative*
  - *Be responsible for the budget allocated to the subject area*

**Both full and part time applications will be considered for this post for the right candidate.**

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

*This job description will be reviewed annually as part of the performance management review process, or more frequently if necessary. It may be amended at any time after consultation with the Head Teacher and Postholder*