

## Lunchtime Interactive Play Leaders - Job Description

**Responsible to:** Operational Behaviour Lead

**Functional Links with:** Operational Behaviour Lead/Teachers/Teaching Assistants

**Resources:** Outside play equipment / indoor play equipment

### Main purpose of the job:

To be responsible for playing and interacting with pupils during the school lunchtime period and settling them back into their classes at the end of lunchtime.

To be responsible for the supervision of the health, safety and wellbeing of pupils during the school lunch time period.

### Major Duties and Responsibilities:

1. Undertaking supervision of and positively interacting with pupils across a range of settings including the dining hall, the outdoor and indoor play and leisure areas and across the school premises
2. To be proactive in promoting and engaging in positive interactions with pupils during the lunchtime supervision period which supports the development of pupil's social interaction
3. To set up and lead activities and play opportunities throughout the lunchtime period
4. To manage behaviours positively, upholding the school rules, using our Aspire reward systems and using distraction and de-escalation strategies so that pupils can start their afternoon in a positive mood.
5. To ensure that communication with pupils is at their level and that appropriate resources are used to promote effective communication where necessary
6. Using the schools reporting methods to ensure that negative incidents are recorded and consequences followed through reporting to the Operational Behaviour Lead and teachers as required.
7. Ensuring that any equipment used with pupils is safe and suitable.
8. Undertaking training specific to the post.

**Resources:** Outside play equipment/indoor play equipment.

### Job Activities

- Builds good relationships with pupils in order to promote pupils wellbeing
- Using knowledge and understanding of pupils with Social, Emotional & Mental Health Needs when dealing with conflict
- Is creative in promoting play and social activities
- Uses initiative and common sense when undertaking activities across a range of settings and in all weathers
- Is a role model for pupils, communicating effectively, dressing appropriately and being respectful towards pupils at all times
- Is assertive and consistent in upholding the school rules especially in relation to health and safety
- Exercises judgement in reporting both verbally and in written form any concerns about behaviour or possible safety or security risks
- Is able to adhere to school policy and procedures in any contact with pupils and particularly with regard to rewards and sanctions for pupils, being familiar with the Schools staff Handbook, the schools Health and Safety policy and the Behaviour Management Policy

## Lunchtime Interactive Play Leader - Person Specification

	Desirable
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>• Able to relate well to children and adults</li> <li>• Able to work constructively as part of a team</li> <li>• Able to listen to children and understand their needs</li> <li>• Able to create fun playground games and activities that keep the children entertained and develop their social skills</li> <li>• Able to distract and de-escalate at times of conflict.</li> <li>• Know how to keep pupils safe.</li> <li>• Good verbal and written communication skills</li> </ul>