

JOB DESCRIPTION – PRIMARY CLASS TEACHER - UPS

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

The post holder must successfully have passed the threshold assessment process and continue to meet those threshold standards as well as to grow professionally by developing their teaching expertise post threshold.

This job description may be amended at any time following consultation between the head teacher and member of staff, and will be reviewed annually.

A. Strategic direction and development of National Curriculum provision in the school – with the support of, and under the direction of the head and deputy head teacher to:-

- Contribute to a positive ethos in which **all pupils** have access to a broad, balanced and relevant curriculum;
- Interpret relevant school, local and national data relating to their own class and advise the head teacher on the level of resources required to maximise achievement;
- Be responsible for organisational arrangements associated with a non-core subject and advise the relevant Assistant Head Teacher or TLR post holder who is accountable for standards, on the action and level of resources required to support effective teaching and learning
- Liaise with staff, parents, external agencies and other schools to co-ordinate their contribution, provide maximum support and ensure continuity of provision within their class;
- Consider the views of both pupils and parents and to respond appropriately

B. Teaching and learning – to:

- Develop a classroom environment and teaching practice which secures effective learning across the breadth of the National Curriculum/ EYFS and provides a professional model, clearly demonstrating effective teaching, classroom organisation and display, and high standards of achievement, behaviour and discipline;
- Support the identification of, and provision for pupils with additional Educational needs;
- Regularly monitor progress of pupils within their class which is then reflected in teaching plans;
- Provide a role model for teaching and learning and coach and mentor less experienced teachers;
- Ensure setting of realistic and challenging expectations for pupils in their class;
- Liaise effectively with staff to ensure the successful transition of pupils through the school;
- Contribute fully to meetings, discussions and management systems necessary to co-ordinate the work of the school as a whole;
- Undertake appropriate continuous professional development in order to develop teaching expertise and use the outcomes effectively to improve pupils' learning.

C. Relationships with staff – to:-

- Achieve constructive working relationships with all staff
- Direct, organise and manage the work of support staff within the classroom,
- Provide regular information to senior staff on class progress;

D. Effective deployment of staff and resources – to:

- Maintain and develop class resources, co-ordinate their deployment and monitor their effectiveness in meeting the class objectives;

E. General – to:

- Promote equal opportunities within the school and to seek to ensure the implementation of the school's equal opportunities policy.
- Take on any reasonable additional responsibilities which might, from time to time, be determined.

F. School specific responsibilities and tasks:

UPS teachers will be invited to take on activities that demonstrate their ability to make a sustained and substantial contribution to general school priorities with particular emphasis on pupil progress and standards of teaching and learning. This may include taking on organisational issues associated with a subject area (but not overall responsibility for standards), leading staff training, actively supporting a member of staff who has responsibility for a particular aspect of the school improvement plan etc

PERSON SPECIFICATION

TEACHER

- To have recognised teacher status by the DfES
- To possess a fully enhanced CRB disclosure
- To have a good working knowledge of the primary school curriculum particularly at Key Stage 2
- To have the ability to work co-operatively within a team and work in partnership with parents
- Maintain a high standard of discipline and to encourage the pupils' self discipline
- To have effective classroom management skills
- To be able to motivate pupils to learn
- To show initiative, enthusiasm and flexibility
- To be sensitive to children's needs and have empathy with pupils of all abilities
- Display high standards of personal organisation and be a good professional example in every respect for both colleagues and children
- Deploy teaching assistant support to maximise children's learning
- To demonstrate a commitment to ongoing professional self-development
- To demonstrate a commitment to child protection.