

## Class Teacher

**Post Title:** Class Teacher

**Responsible to:** Principal

## JOB DESCRIPTION

### Main purpose of the job

At St Paul's Cray CE Primary School, we are looking for a passionate Classroom Teacher to deliver high quality lessons while successfully nurturing and inspiring our students.

As part of our energetic and welcoming team, you will enthuse and motivate students to strive for success while maintaining a healthy learning environment for all children within the school.

We are looking for someone who will reinforce and uphold the vision, values, mission, ethos and strategic aims of the Academy and adhere to the agreed policies and practice of the Academy.

### Main Duties and Responsibilities

This job description should be considered in conjunction with the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions document, the Teachers' Standards and other current educational legislation.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

*This job description may be amended at any time following discussion between the Principal and member of staff, and will be reviewed annually.*

### Strategic direction and development of National Curriculum provision in the school – with the support of, and under the direction of the head and phase leaders

- Contribute to a positive ethos in which all pupils have access to a broad, balanced and relevant curriculum
- Analyse and interpret relevant school, local and national data relating to their own class and advise the head teacher on the level of resources required to maximise achievement
- Liaise with staff, parents/carers, external agencies and other schools to co-ordinate their contributions, provide maximum support and ensure continuity of provision within their class
- Consider the views of both pupils and parents/carers and to respond appropriately

### **Teaching and learning – to:**

- Be responsible for the educational development and learning of the students in assigned groups/classes
- Prepare and revise, where necessary, long, medium and short-term curriculum plans
- Develop a classroom environment and teaching practice which secures effective learning across the breadth of the National (including Foundation Stage) Curriculum
- Develop a classroom environment and teaching practice which demonstrates effective teaching, high standards of achievement, behaviour and discipline
- To model appropriate dress and behaviour as an excellent role model for students
- Support the identification of, and provision for pupils with additional educational needs
- Assess and record progress of pupils within their class which is then reflected in teaching plans
- Evaluate the effectiveness of their teaching and learning by work analysis and use these analyses to guide future improvements
- Ensure setting of realistic and challenging expectations for pupils in their class
- Plan and implement strategies where improvement needs are identified. Evaluate the impact of all improvement activities on the quality of teaching and learning within your classroom
- Liaise effectively with staff to ensure the successful transition of pupils through the school
- Contribute to meetings, discussions and management systems necessary to co-ordinate the work of the school as a whole
- Attend Parents' Evenings and school functions as planned within directed time
- Keep up to date with the latest developments in education through whichever means are appropriate

### **Relationships with staff – to:-**

- Achieve constructive working relationships with all staff
- Work as a team member with other staff to achieve school expectations and standards
- Seek advice/help from colleagues with specific knowledge if and when necessary
- Direct, organise and manage the work of support staff within the classroom
- Provide regular information to senior staff on class progress
- Attend and contribute where appropriate to staff meetings

### **Effective deployment of staff and resources – to:**

- Create a welcoming and stimulating learning environment through classroom organisation and display
- Maintain and develop class resources, co-ordinate their deployment and monitor their effectiveness in meeting the class objectives
- Maintain a well ordered and tidy classroom

### **General – to:**

- Be aware of and comply with the Trust's policies and procedures
- Demonstrate a strong commitment to safeguarding policies and practice in school. Attend and participate in regular safeguarding training. Be active and vigilant in protecting children at every opportunity. Report all concerns to an appropriate person
- Promote equal opportunities within the school and to ensure the implementation of the school's equal opportunities policy.
- Undertake personal development through training and other activities

- Attend all meetings as directed by senior staff and implement agreed actions within required deadlines

**School specific responsibilities and tasks:**

- Recognise your own strengths and areas of expertise, and use these to advise and support others.
- Support the wider life of the school by taking on additional responsibilities according to the applicable career stage expectation.

## PERSON SPECIFICATION

**Information for candidates:** The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. You should match your own skills, experience, and abilities to those listed below. Tell us in what way you have carried out the criteria asked for. The Amadeus Primary Academies Trust will look for evidence of compliance at application, interview and reference stages.

Category	Essential	Desirable
<b>Qualifications and Experience</b>		
Qualified Teacher Status <i>or</i> equivalent international qualification with appropriate experience	✓	
Previous employment or training placements in different year groups or educational settings		✓
<b>Professional knowledge, skills and competences</b>		
Excellent communication, ICT and presentation skills, both written and oral	✓	
Competence in teaching children with a range of abilities, using a variety of pedagogical approaches, teaching strategies and techniques for learning	✓	
Working knowledge of Primary National Curriculum and EYFS Framework	✓	
Knowledge of Formative and summative assessment	✓	
Knowledge of Safeguarding and child protection	✓	
Expertise or wider experience in any particular subject area ( <i>for example sports coach, musician, dramatist, linguist, artist or similar</i> )		✓
Knowledge and understanding of New Technologies and their embedded role in a learning environment		✓
<b>Ability</b>		
Fulfil all the obligations of the Teacher's Standards and applicable career stage expectation	✓	
Ability to write long, medium and short-term curriculum plans	✓	
Can work independently and as part of a phase team	✓	
Ability to inspire pupils and enable learning for all	✓	
Ability to understand the needs of students and how to remove barriers to learning	✓	
Manage behaviour positively	✓	
Ability to work in way that promotes the health, welfare and safeguarding of children	✓	

Communicate with all stakeholders from pupils to parents, governors, other professionals and members of the parish and community professionally	✓	
Able and willing to support the Christian ethos of the school	✓	
Ability to speak with confidence and accuracy, using accurate sentence structures and appropriate vocabulary for the situation	✓	
Ability to listen to pupils and understand their needs	✓	
<b>Personal Characteristics</b>		
Strong commitment to safeguarding the welfare and wellbeing of children	✓	
Excellent team player	✓	
Good time management skills	✓	
Enthusiastic	✓	
Committed	✓	
Shows resilience	✓	
An ability to remain calm and perform well when working under pressure	✓	
Flexible, creative and can think laterally	✓	
Motivated	✓	
Innovative	✓	
Takes a high degree of personal responsibility and initiative	✓	
Has a 'can-do' approach to innovation and change	✓	

Signature:

Date: