



Job Description

Post Title:	CLEANER	Grade:	BEXLEY02
Responsible to:	Premises Manager		
Functional links with:	Premises staff, other staff and SLT		

Main purpose of the job:

- Undertake, normally as part of a team, the cleaning of designated areas within the school premises to ensure that they are kept in a clean and hygienic condition.

Major Duties and Responsibilities:

1. Cleaning
2. Washing
3. Sweeping
4. Vacuuming
5. Emptying of bins
6. Polishing and dusting of designated areas (including toilets)
7. Polishing fixtures and fittings, using where appropriate, powered equipment

Duties will be different between term-time and during school holidays

Job Activities:

- Use of cleaning equipment and materials including powered items (e.g. floor polishing machine, carpet shampooer, vacuum cleaner)
- Manual operation of cleaning equipment, mainly early in the morning and during school holiday periods.
- Skilled use of tools, chemicals and care of surfaces (e.g. polishing)