



West Lodge School

A co-educational prep school for 3-11 year olds

PERSON SPECIFICATION

POST: Teaching Assistant
SUMMARY OF JOB: To work as part of a team delivering the curriculum

ATTRIBUTES	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
Qualifications	- NVQ level 3 or equivalent. - Good literacy & numeracy skills - Training in the relevant strategies suitable to the post	- Knowledge of literacy and numeracy interventions, dyslexia, ASD - Appropriate first aid training - Recent experience of supporting teaching and learning.	Application form Certificates
Experience	- Relevant school experience - Demonstration of high expectations of pupils' achievements and behaviour. - Able to personalise learning to meet the needs of all pupils - An awareness of safeguarding and Child Protection issues - Proven successful behaviour management strategies	- Evidence of relevant & ongoing professional development. - Knowledge and understanding of supporting the successful integration of children from different backgrounds	Application Form Interview References
Training	- Well informed about current developments in education and in raising standards - Commitment to further training to improve teaching and learning and personal skills.		Application Form Interview
Personal	- Able to work flexible hours and under pressure - A calm and caring nature in dealing with the challenges of the role - Good at taking initiative - Able to set & sustain high standards in all areas - Commitment to the spiritual, moral, social and cultural development of pupils. - Commitment to maintain values and ethos that nurture and safeguard children.	An ability to communicate effectively with parents/carers	Application Form Interview References

westlodge.org.uk

Robert Francis BEd (Hons)
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Part of St Dunstan's
Education Group
Accredited by the
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St Dunstan's Education Group operates as a registered company and charity in the UK. Their main entity is registered at Companies House with the following details:

Company Number 14407568

Charity Commission Number 1208941

VAT number GB 764012944

Registered Address St. Dunstan's College, Stanstead Road, London, SE6 4TY

	• A commitment to participate fully in the performance management cycle.		
Skills, knowledge & understanding	• Good verbal and written communication skills. • Able to work as an effective member of a team. • An ability to monitor, evaluate and develop assessment strategies, set targets and provide appropriate feedback to progress learning in the early years. • Demonstrate effective use of ICT in Teaching and Learning. • Ability to self-evaluate learning needs and actively seek learning opportunities • Understanding of principles of child development and learning processes and in particular, barriers to learning • Work constructively as part of a team understanding classroom roles and responsibilities and your own position		Application Form Interview References



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