

## JOB DESCRIPTION

<b>Post Title:</b>	<b>Primary Music Specialist (PPA Cover)</b>		
<b>Department:</b>	Education	<b>Grade:</b>	Dependent on qualifications and experience
<b>Responsible to:</b>	Head Teacher		

The teacher will:

- Meet the expectations set out in the Teachers' Standards.
- Fulfill the requirements in the statutory safeguarding guidance "Keep Children Safe in Education".

### Duties and responsibilities

#### Teaching

- Demonstrate good subject and curriculum knowledge.
- Plan and teach engaging music lessons using Charanga to follow the National Curriculum.
- Set high expectations which inspire, motivate and challenge pupils.
- Follow the established progression of knowledge and skills across all year groups, introducing pupils to a variety of musical genres and instruments (e.g. percussion, ukuleles and keyboards).
- Maintain simple, effective records of pupil progress and attainment to share with class teachers and parents/carers.
- Adapt lessons to ensure all children can participate and achieve in music.
- Support class teachers in preparing pupils for performances (e.g. seasonal concerts).
- Promote good progress and outcomes by pupils.

#### Whole-school organisation, strategy and development

- Oversee and coordinate timetables for peripatetic music teachers.
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values.
- Make a positive contribution to the wider life and ethos of the school.
- Coordinate deployment of music resources to support teaching and learning.

#### Health, safety and discipline

- Manage behaviour effectively to ensure a happy and safe learning environment.
- Promote the safety and wellbeing of pupils.

### **Professional development**

- Engage reflectively with the school's appraisal procedures to identify areas for professional growth.
- Actively seek further training and development opportunities to continuously refine and enhance teaching practice.
- Contribute to a culture of collaborative improvement.

### **Communication**

- Communicate proactively and effectively with pupils, parents, carers and all members of the school community.

### **Working with colleagues and other relevant professionals**

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues.
- Contribute to staff meetings and discussions in line with school ethos.

### **Personal and professional conduct**

- Follow the Staff Code of Conduct.
- Abide by the Equality and Sexual Harassment Policies.

### **Safeguarding**

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies.
- Promote the safeguarding of all pupils in the school.

### **Curriculum Subject Leadership**

- Review subject policy and any related policies.
- Plan and manage subject budget.
- Manage effective use of subject resources and order materials as required.
- Create and maintain a subject development plan linked to School Development Plan priorities.
- Ensure that subject knowledge and skills are kept up to date.
- Promote subject interest and understanding.
- Liaise with other schools and outside agencies to share best practice.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

## **Person Specification**

<b>Qualifications and experience</b>	<ul style="list-style-type: none"> <li>● Qualified Teacher Status (QTS) preferred, although experienced music instructors with a relevant degree are encouraged to apply.</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>● Strong ability in at least one instrument.</li> <li>● Knowledge of the National Curriculum.</li> <li>● Knowledge of effective teaching and learning strategies.</li> <li>● Ability to build effective working relationships with pupils and staff.</li> <li>● Ability to deploy a range of behaviour management techniques.</li> <li>● Knowledge of guidance and requirements around safeguarding children.</li> <li>● Ability to manage a busy timetable and maintain the school's music resources.</li> <li>● Good ICT skills, particularly using ICT to support learning.</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>● A positive, proactive approach to managing different ages and classes throughout the day.</li> <li>● High expectations for behaviour and attainment.</li> <li>● Willingness to further strengthen our extra-curricular music offer (e.g. choirs, orchestra, music trips).</li> <li>● A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school.</li> <li>● Self motivation and enthusiasm.</li> </ul>

This job description may be amended at any time in consultation with the postholder